All JUSTIS Users

Further demonstrating their leadership role within the District's criminal justice community, and out of concern for the safety of our citizens and justice officials, the Pretrial Services Agency (PSA) has provided the foundation for a new JUSTIS tool:

The Stay Away Order File

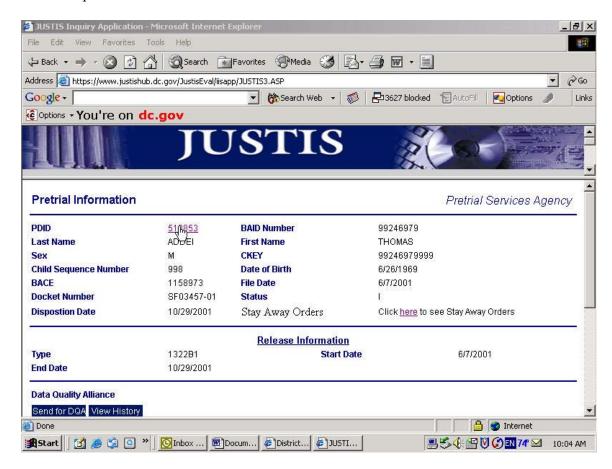
This file will offer information about all PSA clients with a criminal stay away order. This file will not contain civil stay away orders at this time.

There are two ways to access the stay away order file:

The Information displayed below is actual offender data. DO NOT share this information with unauthorized personnel.

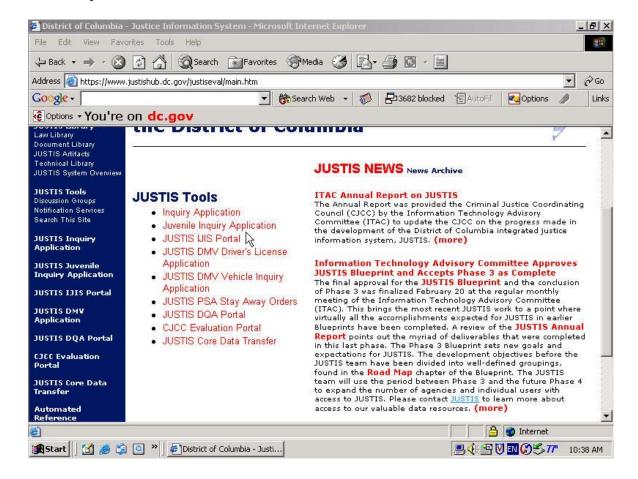
1. A user can check the file based upon the results of a JUSTIS Inquiry. If an Inquiry is made and the results contain PSA data, the user can select either the PDID or the "Click here to see Stay Away Orders".

See example below –



2. To access the Stay Away Order File, the user can select "JUSTIS PSA Stay Away Orders" from the JUSTIS home page.

See example below:



You will then see the input page. Follow the directions and enter one of the requested items: **Name**, **PDID**, **Client ID**, **or Docket Number**.



3. The Stay Away Order information will be presented to the user by either query method.

See example below:

